



Sts. Philip & James School & Academy

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GUIDELINES FOR MEDICATION ADMINISTRATION

In order to administer any medication during school, the appropriate authorization form must be completed, signed and dated by the ordering physician and then signed by the parent/guardian. Each separate medication must have a separate doctor's order form.

A physician's order form(s) must be submitted each new school year.

All medication(s) must be provided in the original pharmacy container including the pharmacy label depicting the student's name, dosage, frequency, instruction. This label must match the doctor's written order(on the form).

Non prescription medication such as Tylenol, cold remedies, lozenges, skin ointments, eyedrops, vitamins, herbal prescriptions, etc., must follow the same procedure. At no time should a student be carrying items such as these with them to school without a doctor's authorization form.

These physician's order forms for giving medication(s) in school can be found on our website for your convenience. No medication/non prescription medication can be accepted without this completed form.